



Democratic Support

Plymouth City Council
Civic Centre
Plymouth PL1 2AA

Please ask for Katey Johns
T (01752) 307815
E katey.johns@plymouth.gov.uk
www.plymouth.gov.uk/democracy
Published 4 June 2014

#yourplymouth

YOUR PLYMOUTH*

Monday 9 June 2014
4 pm
Warspite Room, Council House

Members:**

Councillor Kate Taylor, Chair

Councillor Sam Leaves, Vice Chair

Councillors Damarell, Philippa Davey, Downie, Martin Leaves, Mrs Nicholson, Rennie, Riley, Sparling and Tuohy.

Members are invited to attend the above meeting to consider the items of business overleaf.

Tracey Lee

Chief Executive

*Please note this will be an informal meeting

**Subject to confirmation at the Annual General Meeting

YOUR PLYMOUTH

AGENDA

PART I – PUBLIC MEETING

1. APPOINTMENT OF CHAIR AND VICE-CHAIR

To note the appointment of Chair and Vice-Chair as confirmed at the Annual General Meeting.

2. APOLOGIES

To receive apologies for non-attendance by members and to note the attendance of substitutes in accordance with the Constitution.

3. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TERMS OF REFERENCE

(Pages 1 - 2)

The panel will note its terms of reference.

6. APPOINTMENT OF CO-OPTED REPRESENTATIVES

The panel will consider the appointment of co-opted representatives and/or confirm existing co-opted representatives.

7. TRANSFORMATION PROGRAMME - CUSTOMER AND SERVICE

Members will receive a presentation on the Transformation Programme with a particular focus on the Customer and Service area proposals.

8. CUSTOMER ACCESS STRATEGY

The panel will be invited to consider how scrutiny can engage in development of the Customer Access Strategy.

9. FRAMEWORK FOR WORKING WITH CITIZENS AND COMMUNITIES (Pages 3 - 24)

The panel will receive for consideration a Framework for Working with Citizens and Communities.

10. DRAFT WORK PROGRAMME 2014/15 (Pages 25 - 26)

To review the Your Plymouth work programme 2014/2015.

11. SCHEDULE OF MEETINGS FOR FORTHCOMING YEAR

To note the Your Plymouth meeting dates for 2014/15 as follows –

- 8 September 2014
- 15 December 2014
- 16 March 2015

12. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II - PRIVATE MEETING

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL